Monday June 25, 2012

These draft minutes have not been approved and are not the official minutes until approved by vote.

Call to Order – Cecily Grzywacz

  a. Roll Called 2:16 pm
  b. 10 out of 13 voting members were present- a Quorum is reached.
  c. Self-introductions were made around the room.
  d. Settle passed out sign-in sheet, and copies of San Antonio Agenda.

San Antonio Agenda Approval - Grzywacz

  a. Grzywacz called for additions.
  b. Motion: Fitts, Approve Agenda
  c. Second: Kelter
  d. Discussion: none
  e. Vote: 9-0-0, approved.

ACTION ITEMS

Handbook Chapters

  a. Lead Authors are to have outlines for their Chapters by the Dallas Meeting
  b. Bob Cox is to develop a skeleton framework so that all of the TC9.8 Chapters look somewhat the same.
  c. Committee members are to review existing handbook chapters and be ready to provide input at Handbook Chapter subcommittee meetings.

Justice Facilities Guideline

  a. Cecily Grzywacz to call for meetings to support Justice Facilities Guideline.

OLD BUSINESS

Chicago Winter Meeting Minutes Approval - Grzywacz

  a. Grzywacz called for corrections.
  b. Motion: Fitts, Approve Meeting Minutes
  c. Second: Kelter
  d. Discussion: none
  e. Vote: 9-0-0, approved.

NEW BUSINESS

Guidelines for Historic Buildings (GHB) Status:

  a. TC 7.7, Building Energy Performance is to be the cognizant TC.
  b. TC 9.8 may be a co-sponsoring TC.
  c. This Guideline will pertain to National Historic Buildings
  d. Chair Sheila Heater, TC 7.6
Monday June 25, 2012

e. No work plan has been established yet.
f. In 2013, Italy, there will be a conference on Historic Buildings.

Motion for TC 9.8 to Co-Sponsor GHB
a. Motion: Fitts, Co-Sponsor GHB
b. Second: Kittler
c. Discussion: Grzywacz. GHB is very important for the preservation of historic buildings.
d. Vote: 8-0-1, approved.

LIAISON REPORTS

TAC Section 9 Report – Grzywacz
a. Roster Change
b. Encourage participation in TCs.
c. Use new ASHRAE Logo
d. Speaker Quality Campaign. Score of 3.5 required out of 5. After Chicago, 25 letters (10% of the total) went to speakers informing them of unsatisfactory scores. Three scores below 3.5 requires speakers to take training. Per Reinhold Kittler, ASHRAE does have a speaker’s manual. It is important to strive for improvement in speaker quality.
e. Members are encouraged to review TC website.
f. Link on ASHRAE Website for Letter of appreciation to employer.
g. Check your Bio on Website for accuracy.
h. Denver Website is live, Track chairs have been assigned.

RAC Section 9 Report – No Report

TC 9.6 Healthcare – Mills
a. Revised Hospital Design Guide may be published in January 2013.
b. Large meeting, lots of activities.

TC 9.7 Educational Facilities – No Report

TG Justice Facilities – Vehlow
a. 5 of the 7 members were present.
b. Justice wishes to pursue becoming a separate TC.

Motion for: TC 9.8 accepts TG Justice Facilities to be promoted to TC level.
a. Motion: Vehlow, TG Justice Facilities to be promoted to TC level
b. Second: Tyler
c. Discussion: None
d. Vote: 8-0-1, approved.
STANDARDS

Standard 55.1 – No Report

Standard 62.1 - No Report

SPC-170P Ventilation of Health Care Facilities - No Report

Standard 180 - Standard Practice for Inspection and Maintenance of Commercial-Building HVAC Systems
  b. To be revised every 5 years.

Standard Project Committee SSPC 90.1
  b. Implementing stricter version of previous publication.

SUBCOMMITTEE REPORTS

Membership Subcommittee Report – Grzywacz
  a. Excited about seeing and recruiting new members.

Applied Sustainability to Large Buildings Subcommittee Report – Grzywacz
  a. There is no subcommittee; Sustainability will be applied within the Handbook Committees.

Justice Facilities Subcommittee Report – See Liaison Reports

Research Subcommittee Report – Allen
  MyGAL:
    a. MyGAL energy requirements are similar to data centers and laboratories.
    b. Different levels of conditioning and costs associated for each level.
    c. Different Classes of climate control and a relative value for each Class.
    d. Differing relative humidity levels for different materials.
    e. More research is needed; especially range and frequency.
  Natatorium:
    a. Research is needed for materials to be used for Natatorium ductwork.
    b. Ralph Kittler will write the RTAR.
    c. TC112 is working on Evaporation rated of pools and spills.
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Handbook Subcommittee Reports – Mills liaison to Handbook

Chapter 2 – Retail – Austin Allen, needs supporting author.

Chapter 3 – Commercial and Public Buildings – Walter Horn and John Molnar

Chapter 4 – Places of Assembly – Ralph Kittler and Tyler Lewis

Chapter 5 – Hotels, Motels and Dormitories

Motion for: Change Chapter Name to Large Scale Residential Buildings
   a. Motion: Mills, Change Chapter Name to Large Scale Residential Buildings
   b. Second: Tyler
   c. Discussion: None
   Vote: 8-0-1, approved.

Chapter 8 – Justice Facilities – Doug Fitts

Chapter 23 – Museums, Galleries, Archives, and Libraries (MyGAL) – Cecily Grzywacz and Lew Kelter authors, Bogie Setty Reviewer

Atria – Frank Mills

Natatorium – Ralph Kittler and Mark Scott

Proposed: Mixed Use and Development Chapter

Motion for Proposed: Mixed Use and Development Chapter
   a. Motion: Mills, Mixed Use and Development Chapter
   b. Second: Setty
   c. Discussion: Cox is proposed Chair.
   Vote: 9-0-0, approved.

General –
   a. Cox suggests developing a skeleton framework so that all of the TC9.8 Chapters look somewhat the same.
   b. There will be training sessions for Handbook writing

TC Justice Facilities – Fitts

Webmaster – No report
Program Subcommittee Report – Traylor

The following table was updated to reflect discussions and decisions.

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Motion to Adjourn

a. Motion: Mills
b. Second: Werman
c. Discussion: None
d. Vote: 9-0-0

End