

Monday January 23, 2012

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**Call to Order** – Cecily Grzywacz

- a. Roll Called 2:16 pm
- b. 13 out of 13 voting members were present- a Quorum is reached.
- c. Self-introductions were made around the room.
- d. Settle passed out sign-in sheet, and copies of Chicago Agenda.

**ACTION ITEMS**

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Guidelines for Historic Buildings Status – Program Subcommittee  
Program Track for San Antonio

**OLD BUSINESS**

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**Montreal Summer Meeting Minutes Approval** - Grzywacz

- a. Grzywacz called for corrections.
- b. **Motion:** Fitts, Approve Meeting Minutes
- c. **Second:** Kittler
- d. **Discussion:** none
- e. **Vote:** 13-0-0, approved.

**NEW BUSINESS**

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**TC 9.8 is to be a Cognizant member of Guidelines for Historic Buildings**

- a. **Motion:** Kelter, Approve Meeting Minutes
- b. **Second:** Cox
- c. **Discussion:** none
- d. **Vote:** 13-0-0, approved.

**LIAISON REPORTS**

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**TAC Section 9 Report** – Grzywacz

- a. New SHRAE Logo – Rebranding of ASHRAE
- b. International Liaison (Frank Mills) will now not be counted towards the number of attendees needed to meet a quorum.
- c. There is a need for an Existing Buildings O&M Design Guide, call for help.
- d. TC members cannot speak for TC before other bodies (and public) without TC approved position statement.
- e. Upcoming AEDG broad peer reviews.
- f. Looking for TC members for paper reviews and session chairs.
- g. San Antonio, Double Track
  1. Large Building Design
  2. Facilities Management



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- h. Guideline Recommended for Historic Buildings

**RAC Section 9 Report – Cox**

- a. This cycle there are only 4 RTARs.
- b. Cox to meet with Handbook Chars to find out what research is needed.
- c. Consider other co-sponsoring organizations for research.
- d. Hermans – Concentrate on mining existing data for the upcoming Handbooks. Now is the time for TC 9.8 Handbook subcommittee's to do literature search.

**TC 9.6 Healthcare – Westbrook**

- a. Revised Hospital Design Guide is 90% complete, publication vote in June, publication expected late 2012.

**TC 9.7 Educational Facilities**

- a. No Report.

## STANDARDS

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**Standard 55.1**

- a. Is now in back in business.
- b. Cannot standardize people's comfort.

**Standard 62.1**

- a. Now prohibits using chemicals in humidifier steam.

**SPC-170P Ventilation of Health Care Facilities**

- a. Needs coordination.

**Standard 180 - Standard Practice for Inspection and Maintenance of Commercial-Building HVAC Systems**

- a. Addendum is out for public review.
- b. Republication in 2012.
- c. Voted to go on periodic maintenance in lieu of continuous maintenance.

**Standard Project Committee SSPC 90.1 - Hermans**

- a. 50% reduction in energy from 2004 is very tough to accomplish.
- b. Considering performance requirements.

## SUBCOMMITTEE REPORTS

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**Justice Facilities Subcommittee Report – Rich Vehlow**

- a. Is interested in becoming a TC.
- b. Looking for new members
- c. Trying to get RTAR completed
- d. Forum National Design Guide

**Research Subcommittee Report –**

No report

**Handbook Subcommittee Report – Grzywacz**

**Process for 2015 Handbook Chapters**

- a. Year 1 – Review and thought
- b. Year 2 –
  - 1. Forums & Conference Papers
  - 2. Peer Review
  - 3. Organize Seminars
- c. Year 3 – Begin Writing
- d. Year 4 - Approval

**Summary of Handbook Chapters**

Chapter 2 – Retail – Chris?

Chapter 3 – Commercial and Public Buildings – Itzhak Maor

Chapter 4 – Places of Assembly (Atria) – Frank Mills

Chapter 5 – Hotels, Motels and Dormitories – Bob Cox

Chapter 8 – Justice Facilities – Doug Fitts

Chapter 21 – Museums, Galleries, Archives, and Libraries – Cecily Grzywacz

Natorium – Ralph Kittler

**Program Subcommittee Report – Traylor**

The following table was updated to reflect discussions and decisions.



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PROGRAM TITLE	TYPE		SCHEDULE	PRIORITY	CHAIRMAN	PRESENTERS
What do we need in Hospitality HB Chapter for global applications?	FORUM	X	San Antonio	??	Elia Sterling	
	SEMINAR					
	CONF. PAPERS					
	TRANSACTIONS					

PROGRAM TITLE	TYPE		SCHEDULE	PRIORITY	CHAIRMAN	PRESENTERS
What do we need in Places of Assembly HB Chapter?	FORUM	X	San Antonio		Lou Kettler	
	SEMINAR					
	CONF. PAPERS					
	TRANSACTIONS					

PROGRAM TITLE	TYPE		SCHEDULE	PRIORITY	CHAIRMAN	PRESENTERS
What do we need in Commercial buildings HB Chapter?	FORUM	X	San Antonio		Walter Horn	
	SEMINAR					
	CONF. PAPERS					
	TRANSACTIONS					

PROGRAM TITLE	TYPE		SCHEDULE	PRIORITY	CHAIRMAN	PRESENTERS
Do we need an Atria HB Chapter?	FORUM	X	San Antonio		Frank Mills	
	SEMINAR					
	CONF. PAPERS					
	TRANSACTIONS					

PROGRAM TITLE	TYPE		SCHEDULE	PRIORITY	CHAIRMAN	PRESENTERS
Smoke Control and areas of Refuge in Justice Facilities	FORUM		Dallas			5.6
	SEMINAR					
	CONF. PAPERS					
	TRANSACTIONS					



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PROGRAM TITLE	TYPE		SCHEDULE	PRIORITY	CHAIRMAN	PRESENTERS
Ice Rink	FORUM	X				
	SEMINAR					
	CONF. PAPERS					
	TRANSACTIONS					

PROGRAM TITLE	TYPE		SCHEDULE	PRIORITY	CHAIRMAN	PRESENTERS
Dessicant and Mechanical space conditioning for Ice rinks	FORUM			High	Lou Kessler	Reinhold Kittler
	SEMINAR					8.10
	CONF. PAPERS					8.12
	TRANSACTIONS					

PROGRAM TITLE	TYPE		SCHEDULE	PRIORITY	CHAIRMAN	PRESENTERS
Can Museums be a net zero energy building	FORUM				Cecily Gryzwacz	Cecily?
	SEMINAR					Boggi?
	CONF. PAPERS					
	TRANSACTIONS					

Webmaster –  
No report

**Motion to Adjourn**

- a. Motion: Kittler
- b. Second: Vehlow
- c. Discussion: None
- d. Vote: 13-0-0

End

